



P30 In-a-Box

Solution Summary

Executive Education Package

July 2016

Why a P30

- Implementing change requires the ability to **do the right things** and **do things right**
- Portfolio, Program and Project Offices ('P3O') provide the standards, principles, practices, processes and techniques necessary for successful delivery of portfolios and change programs and projects
- Aspire's P30 in-a-box comprises a modular, proven and integrated set of success patterns and delivery 'toolkit' to fast track P30 design, development and operationalization to:
 - ✓ Enable timely **decision making**
 - ✓ Provide Leadership with an **assurance policy** for high profile, mission critical initiatives
 - ✓ Manage **outcomes** and **realize value**

Benefits of P30

By bringing together a set of proven roles, processes, functions, services and techniques, P30 facilitates effective portfolio, program and project management through its enabling and governing structures and delivery capabilities/services. Specific benefits include:

- ✓ Delivery/Release Predictability
- ✓ Early visibility of performance barriers
- ✓ Proactive reporting and delivery transparency to enable decision-making
- ✓ Improved coordination of existing functions and processes
- ✓ Efficient people and resource management
- ✓ Reduced and sustainable cycle time
- ✓ Reduced delivery costs
- ✓ Improved quality
- ✓ Increased engagement

P30 Adoption Approach/Timeline

1. Assessment and Design (week 1)
 - 27 variants of P30 – Type and Function
 - Lean-Agile P30s
 - Bimodal – P30s for Traditional and Lean-Agile enterprises, programs and projects
 - P3M3 and Agility Health Assessment (as required)
2. Governance Organization Terms of References (week 1)
3. Change Management, Orientation, Workshops, Training (week 2+)
4. P30 Development (configuration) (week 4+)
5. Inspect & Adapt

P30 is aligned to other Best Management Practices including



Def:

MoP – Management of Portfolios

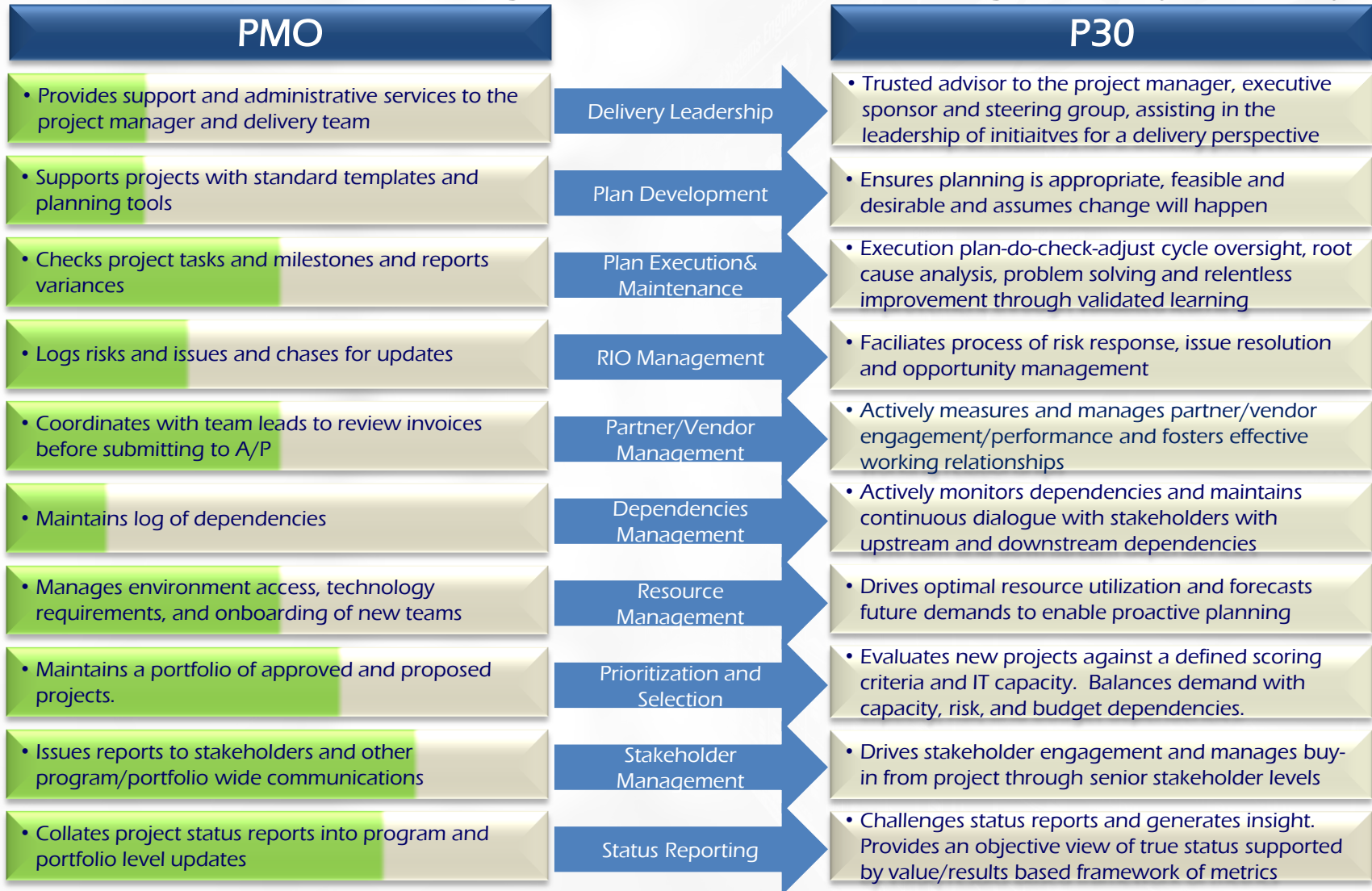
PRINCE2 – Managing Successful Projects

MSP – Managing Successful Programs

P3M3 – Portfolio, Program, Project Management Maturity Model

P3O as a Strategic Enabler

From...[administrative clearing house]



P3O Alignment to P3M¹ Attributes

Management Control

- Delivery framework, practices, techniques
- Operating rhythm & control
- Gates, phases and stages
- Performance & Learning cycle monitoring
- Definition of Done/Acceptance Criteria
- Inspect & adapt
- Interventions and problem solving

Stakeholder Management

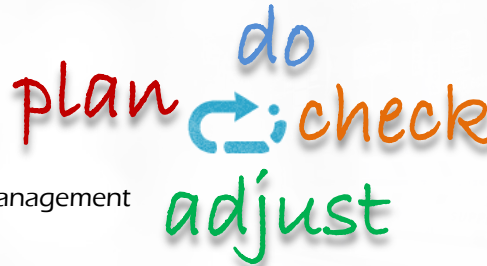
- Stakeholder identification and analysis
- Structured engagement cycles
- Regular and effective communications
- Sophistication in the use of channels and message delivery
- Processing and actioning feedback

Benefits Management

- Process and workflow management
- Benefits profiling, categorization, ownership and measurement
- Benefits realization plans
- Management of benefits realization activities
- Business change management
- Business performance management

Resource Management

- Resource optimization across initiatives
- Resource management process and workflow management
- Capacity and capability building
- Supply chain management
- Resource monitoring, estimation and forecasting
- Productivity and efficiency
- Integration of operational and PPM needs



Organizational Governance

- Initiative optimization
- Strategic alignment of initiatives
- Governance process and workflow management
- Control boards
- Approvals and authorization
- Control and reporting structures
- Legislative compliance
- Compliance and integration with corporate standards
- Assurance for project and program compliance

Risk Management

- Enterprise-level visibility of risk exposure due to PPM
- Tracking of resource and budgetary implications of risks
- Risk categorization, assessment, actions and audit
- Risk registers, tracking and management
- Risk management process and workflow management
- Issue and Opportunity Management

Financial Management

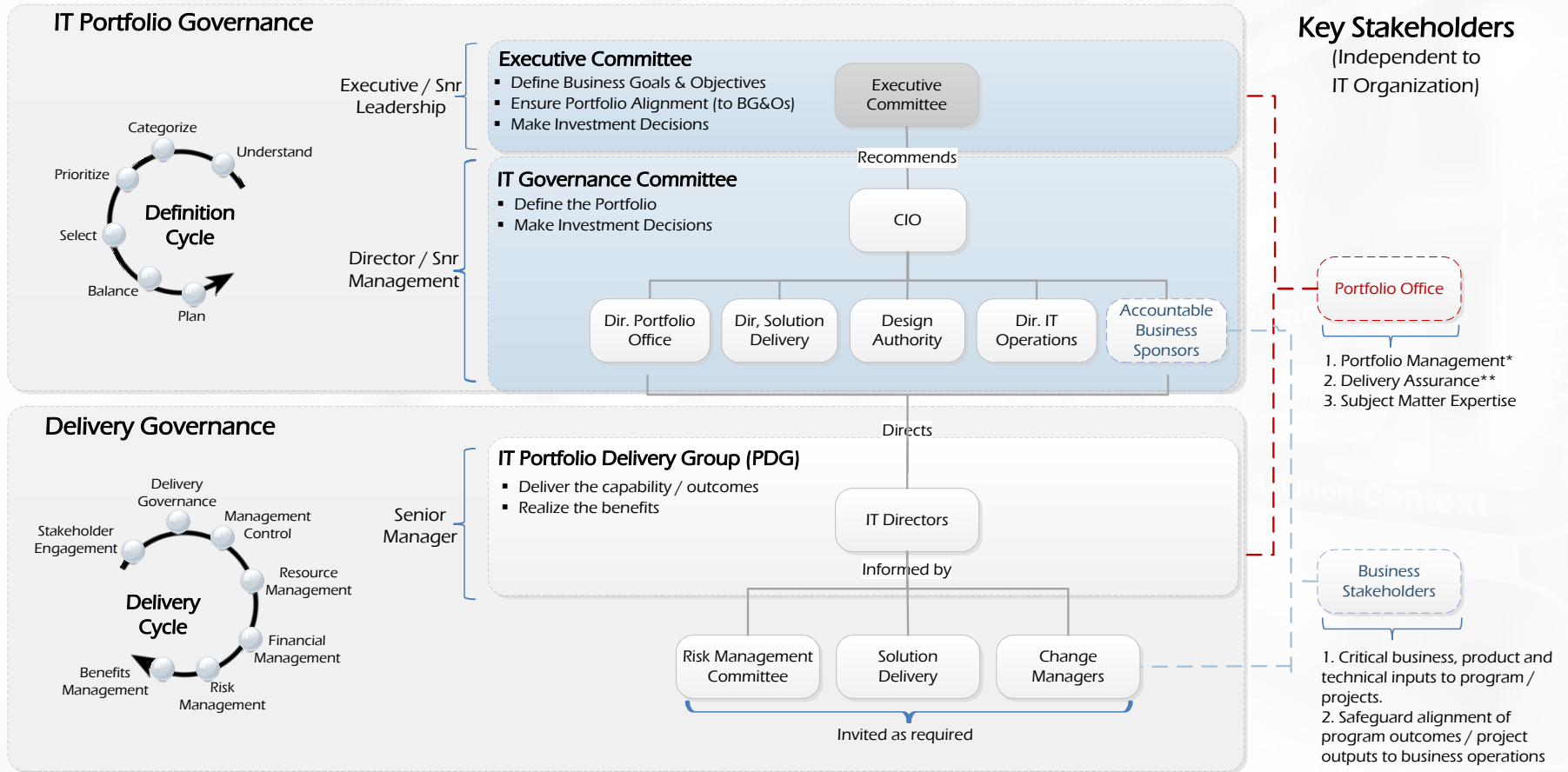
- Financial reporting and monitoring
- Integration to business planning cycle
- Actual budget and forecast PPM expenditure
- Staged funding release
- Financial tolerances & thresholds
- Financial management information on costs and benefits
- Investment management process and workflow management
- Project proposal management, financial appraisal and business casing

1. P3M = Portfolio, Program, Project Management

P3O Project Level Services Example



P3O Portfolio Level Governance Example

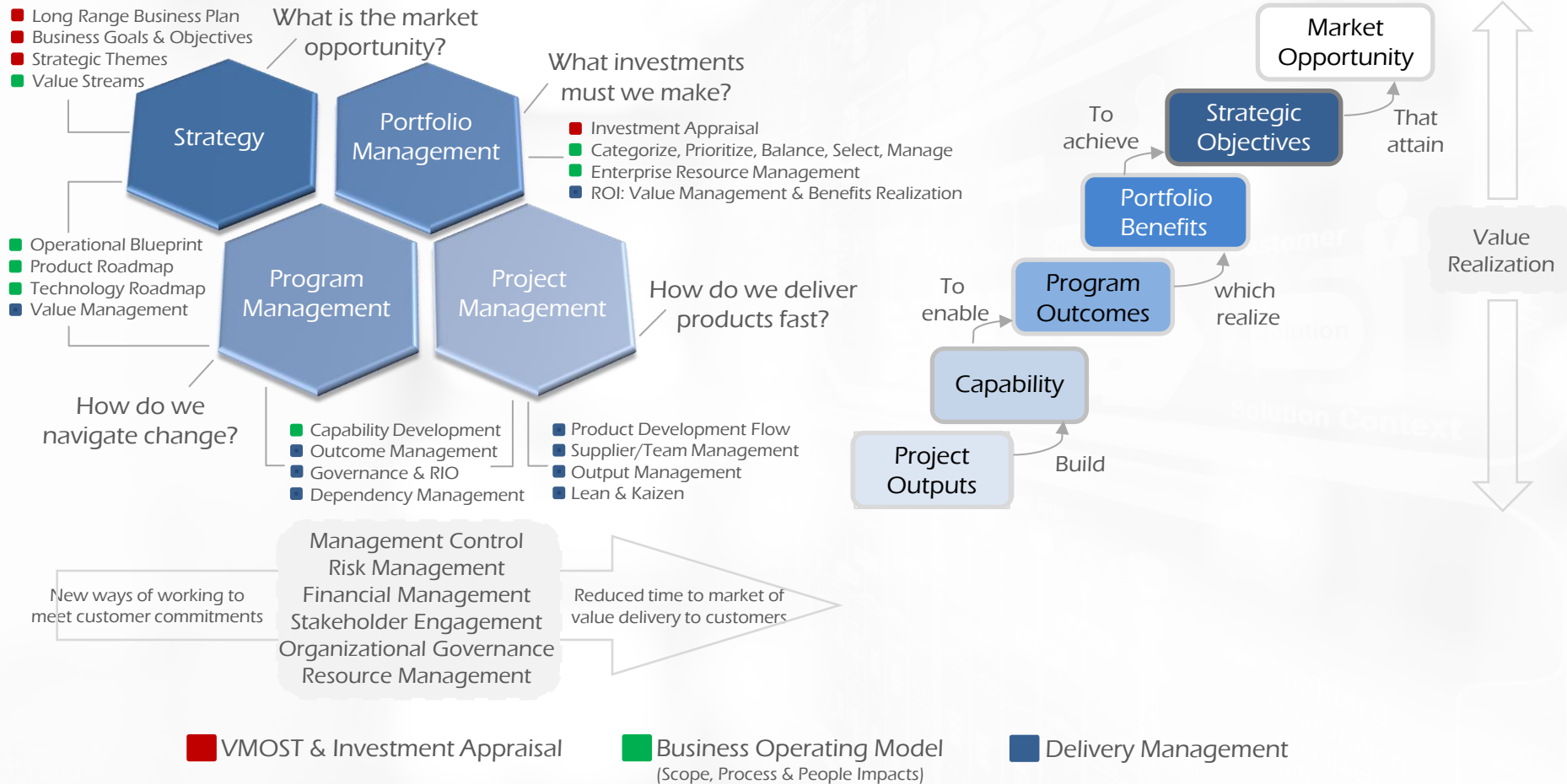


* Coordination of strategic processes and senior management decision-making that together enable optimal balance of IT change and operations management

** Information Management/Reporting capability (financial, resource, risk, benefits, dependencies, barriers to be removed, key decisions required, forecasting and recommendations to change, decision log & action register)

P3O Operating Context

The illustration below shows a typical flow from strategy through portfolio (definition & investment appraisal) , program (design and outcome management) and project delivery levels (outputs – delivering the capability/value realization)





business re-imagined | innovation re-defined

Accredited Consulting Organization

Building Enterprise Agility

Portfolio Management | Program Management | SAFe® | Enterprise P3O | Governance & Risk

Accredited Training Organization

Making People Effective

PPM | SAFe® | ITSM | Enterprise Change Management | Cyber Resilience

